

Introduction

1. History

The company was established in 2017, by Sipho Shungube and it was registered in 2017 and is a black owned South African company, with the aim of creating jobs opportunities within the community by reducing unemployment rate. The company is based in Ermelo, Gert Sibande District, Mpumalanga Province. The company is South African Registered Private corporation in accordance with intellectual properties Registration with Office (CIPRO). The Company is 100% black owned by Historically Disadvantage individuals with full local content. Environmental and sustainable development in the Community where we operate.

2. Operations

We pride ourselves in being a supply and construction company. We services includes the following:

- Plant and equipment hire
- Electrical components
- Cranes and rigging
- Pumps, valves and motor
- Industrial waste management
- General supplying
- Construction and maintenance

We do our utmost best to employ and maintain a stable and experienced work force with the necessary qualifications to meet the strict quality requirements of our local regulating bodies. Our focus was first to employ people residing where the company was established and we now can broaden our scope and undertake projects from afar areas or in other provinces.

Today we take the role of main contractor for small to medium size projects and performs project management services.

Our objective is to provide our clients with an experience of "assured" when selected to undertake projects. We emphasize clear communication and follow-up procedures to ensure that our customers receive the best service their money can buy. The substantial experience of our staff presents a company that is highly qualified to accomplish projects varying in size, scope or complexity.

3. Company Information:

3.1 Company Name > Ntombi Business Trading Zone (Pty) Ltd

Company Type > Private

Registration number > 2017 / 411818 / 07

Tax Clearance no > 9101563245

CIDB Number > 1016810

CSD Number > MAAA0627828

COID Reg. Number > 990001122048

3.2 Company Contact Details:

Cell > 082 430 9196 / 072 797 7713

Email > sipho.ntombi@yahoo.com

Physical Address > 209 NORTHFIELD

> CLEARWATWER

> EMALAHLENI

> 1035

3.3 Bank Details:

Account Holder > Ntombi Business Trading Zone (Pty) Ltd

Bank Name > First National Bank

Account Number > 62726852106

Account Type > Current Account

Branch Code > 255355



4. Vision

To empower the community by creating jobs for previously disadvantaged individuals and to provide services of high quality to business institutions that utilizes the services of the company.

5. Mission

To create and maintain a stable business and to enable our clients to maximize their resources by partnering with them for mutual benefit by:

- > Empowering previously disadvantaged individuals and provide an ongoing training
- Utilizing value adding services
- Offering services that are aligned with business strategy
- Achieving progressive growth in the medium and long term
- Creating a level of creativity
- Adhering to stipulations of the Compensation for Occupational Injuries & Diseases Act, UIF Act etc.

6. Our Values

In full alignment with our business purposes, we live by the following values and principles:

- Sound communication
- Professionalism
- Responsibility for the action of all staff members
- Respect for the right of all individuals
- Loyalty towards staff and clients
- Customer focussed
- Integrity and honesty
- Partnering and putting the client first
- After care and monitoring
- Sound financial practices
- Maintaining work of highest standard



7. Affirmative action initiatives

Ntombi Business Trading Zone is committed to the principles of affirmative action and equal employment opportunity for individuals with disabilities and women. Therefore, it is our policy not to discriminate on the basis of disability, gender, ethnicity or background and to take affirmative action to employ and advance in employment qualified individuals at all levels within the company

We will ensure that all employment actions, including but not limited to recruitment, hiring, selection for training, promotion, transfer, demotion, layoff, recall, termination, rates of pay or other forms of compensation, will be administered without regard to disability, gender, ethnicity or background.

We strongly prohibits harassment of employees on the basis of disability and/or gender and will conduct training to try to prevent any harassment or discrimination before it occurs. Strong disciplinary measures will be taken against anyone associated with Ntombi Business Trading Zone Trading, one way or another, who is found to have retaliated or punished employees and clients for filing a complaint.

8. Business goals & objectives

Every company is established with the sole reason of creating wealth for itself, its employees and satisfying its client base. We are, however, taking extra care in satisfying our customers to the best of our abilities. We are aware that our clients are the most cherished stakeholders and we know that they are the ones that can make or break the growth of our company.

We might then put our goals and objectives as aiming to satisfy our customers by offering best services at affordable costs. We also aim to empower unemployed people in our area, who played a role in one way or another when the company was still at infancy stage.

9. Economic intent

Our intention is to make profit for the company but we want to go about that the right way. Products we use or purchase must be healthy and user friendly and the environment we work it must be protected at all costs. The key word here is **MAINTENANCE**.



10. Services offered

- Plant and equipment hire
- Electrical components
- Cranes and rigging
- Pumps, valves and motor
- Industrial waste management
- General supplying
- Construction and maintenance

Ntombi Business Trading Zone (Pty) Ltd its target also include the following industries as its key clients and in which beneficial and fruitful business partnerships will be created to create job opportunities and add value to clients reputation.

Governments:

- ➤ Municipalities
- > Agencies
- > Institutions
- Departments
- ➤ Other

Private Clients:

- > Eskom (Vendor no:11086592)
- ➤ Angloamerican (Vendor no:A05800)
- > Transnet (Vendor no:72070644)
- ➤ Other



11. Company Organogram





12. Market

Our market is diverse. We have clients from different backgrounds. They include government departments, individual persons, conglomerates and SMMEs. The size of the company determines the scope of the project to be undertaken and as per company grading, we get involved in projects that we can do perfectly and complete. This might seem like we are holding back but our will to survive to see the next financial year has made us to be honest in our dealings and build a trusted brand than a rich brand with bad history.

13. Keys to Success

The keys to success are:

- Investment capital to upgrade current equipment to tackle projects without the use of tool hire companies
- Aggressive marketing to introduce long-term care providers to the significant cost/benefit advantages to both the company and its clients
- Product quality, ease of use, world-class customer service and support.
- Price competitiveness.

14. Quality Principles

It is our sincere intentions to only purchase, produce and utilize quality approved products or services that meet SABS standards. This doesn't mean that SMMEs will be closed out due to some of them not adhering to safety and health regulations but we will succinctly explain the need for their adherence when working with us

15. Service pledge

- We pledge to honour every service we render with professionalism of the highest standard.
- We pledge to take morally ethical decision when rendering our services to the customers
- We pledge to offer open communication with our clients, stakeholders and the communities we work with.
- We pledge to conduct our business within the regulations and laws set down in the Republic of South Africa.
- We pledge to honour and adhere to all acts and policies developed in this country.

